

EXHIBIT 12



**Service of Process
Transmittal**

11/13/2017

CT Log Number 532293450

TO: Custodian of Records
CSAA Insurance Exchange
3055 Oak Rd MS W290
Walnut Creek, CA 94597-2098

RE: Process Served in Oklahoma

FOR: CSAA Fire & Casualty Insurance Company (Domestic State: IN)

ENCLOSED ARE COPIES OF LEGAL PROCESS RECEIVED BY THE STATUTORY AGENT OF THE ABOVE COMPANY AS FOLLOWS:

TITLE OF ACTION: SEAN SMITH and CRYSTAL SMITH, Pltfs. vs. CSAA Fire & Casualty Insurance Company and Lisa Holliday, Dfts.

DOCUMENT(S) SERVED: Letter, Summons, Entry, Petition, First Set of Discovery

COURT/AGENCY: Payne County District Court, OK
Case # CJ2017501

NATURE OF ACTION: Insurance Litigation

ON WHOM PROCESS WAS SERVED: The Corporation Company, Oklahoma City, OK

DATE AND HOUR OF SERVICE: By Certified Mail on 11/13/2017 postmarked on 11/09/2017

JURISDICTION SERVED : Oklahoma

APPEARANCE OR ANSWER DUE: Within 20 days after service, exclusive of the day of service (Document(s) may contain additional answer dates)

ATTORNEY(S) / SENDER(S): Adam Engel
Mansell Engel & Cole
101 Park Avenue, Suite 665
Oklahoma City, OK 73102
405-232-4100

ACTION ITEMS: CT has retained the current log, Retain Date: 11/14/2017, Expected Purge Date: 11/19/2017

Image SOP

Email Notification, Phoebe de la Cruz Phoebe.DelaCruz@csaa.com

Email Notification, Custodian of Records custodianofrecords@csaa.com

SIGNED: The Corporation Company

ADDRESS: 1833 South Morgan Road
Oklahoma City, OK 73128

TELEPHONE: 214-932-3601

0297

IN THE DISTRICT COURT OF PAYNE COUNTY
STATE OF OKLAHOMAIN THE DISTRICT COURT OF
Payne County, Oklahoma
Filed

NOV 06 2017

LORI ALLEN, Court Clerk
By: Deputy

SEAN SMITH and CRYSTAL SMITH,

Plaintiffs,

v.

Case No:

CS-2017-501

CSAA FIRE AND CASUALTY INSURANCE COMPANY
and LISA HOLLIDAY,

Defendants.

RECEIVED
OKLAHOMA INSURANCE DEPARTMENT

NOV 09 2017

Legal Division

SUMMONS

TO THE ABOVE-NAMED DEFENDANT: CSAA FIRE AND CASUALTY INSURANCE COMPANY
c/o Oklahoma Department of Insurance
Attn: Legal Department
Five Corporate Plaza
3625 NW 56th Street, Suite 100
Oklahoma City, OK 73112

You have been sued by the above named Plaintiff, and you are directed to file a written Answer to the attached Amended Petition in the Court at the above address within twenty (20) days after service of this Summons upon you, exclusive of the day of service. Within the same time, a copy of your Answer must be delivered or mailed to the attorneys for the Plaintiff. Unless you answer the Petition within the time stated, judgment will be rendered against you with costs of the action.

If Interrogatories and Request for Production of Documents are served with this Amended Petition, you are directed to answer the Interrogatories and produce the documents requested within forty-five (45) days after service of these Interrogatories and Request for Production of Documents.

Issued this 6th day of November, 2017.

LORI ALLEN, COURT CLERK

By:

Jean Prough

[Seal]

ATTORNEYS FOR PLAINTIFF:

Steven S. Mansell, OBA #10584
Mark A. Engel, OBA #10796
Kenneth G. Cole, OBA #11792
M. Adam Engel, OBA #32384
MANSELL ENGEL & COLE
101 Park Avenue, Suite 665
Oklahoma City, Oklahoma 73102-7201
T: (405) 232-4100 ** F: (405) 232-4140
Firm Email: mec@meclaw.net

This Summons was served on _____
(date of service)

(signature of person serving summons)

YOU MAY SEEK THE ADVICE OF AN ATTORNEY ON ANY MATTER IN CONNECTION WITH THIS SUIT OR YOUR ANSWER. SUCH ATTORNEY SHOULD BE CONSULTED IMMEDIATELY SO THAT AN ANSWER MAY BE FILED WITHIN THE TIME LIMIT STATED IN THE SUMMONS.